



# Park Reservation Form

## Dallas City Code Section 2.556

|                   |
|-------------------|
| Official Use Only |
| File No. _____    |
| Date Rec'd _____  |

Applicant's Name

Organization Name

Complete Address

Phone

Email

Description of Event

Reservation Date(s)

Time: From

To

Number of Participants

### Requested Location

Brandvold Section w/Kitchen

Gazebo

Seibert/Fredrickson Memorial Shelter

### Items Requiring Special Permits or City Manager Approval

Itinerant Merchant (Such as street vendors, food carts, etc.)

Inflatables (such as bouncy castles, etc.)

Dunk Tanks, Tents, Tent Shows, Carnivals/Commercial Activities

I have read, understand, and agree to the guidelines and regulations stated in the "Dallas City Park Rules for Use" and policies regarding any special equipment that I will be using at the park. By my signature, I agree to hold harmless, defend and indemnify the City of Dallas, its officers, agents, and employees for all claims liabilities, demands, damages and actions, of whatever form or nature, including property damage, bodily injury or death arising from or relating to the use of park facilities, including costs and attorneys' fees incurred in defense thereof.

Attention: The fee charged for the rental of the picnic area exclusively relates to use of the picnic tables in the picnic area itself. The fee does not relate to any other uses or any other areas of the City of Dallas's property. In fact, other uses of the City of Dallas's property and facilities, as well as activities occurring outside the picnic area are not subject to a user fee. In accordance with Oregon's recreational immunity law (ORS 105.682), the City of Dallas is not liable for injuries, death, or property damage arising out of such uses of its property for which no specific fee has been charged.

APPLICANT'S SIGNATURE:

DATE:

Official Use Only

Special Permits:  Required  Approved Fees: \_\_\_\_\_ received / returned

Staff Initials: \_\_\_\_\_

|                          |          |
|--------------------------|----------|
| Fee:                     | \$15     |
| # of Hours:              | _____    |
| <b>Total Rental Fee:</b> | \$ _____ |



## Dallas City Parks Rules for Use

**The Dallas City Park is available for use on a first-come, first-served basis except for the Gazebo, Seibert/Fredrickson Memorial Shelter, or the Brandvold Section kitchen areas, which may be reserved May 1 through September 30.**

HOURS: Park is open from dawn until dusk

### ITEMS REQUIRING PRIOR APPROVAL OF CITY COUNCIL OR CITY MANAGER:

1. Reservation for use of Gazebo, Seibert/Fredrickson Memorial Shelter, or Brandvold Kitchen area. Call 503-831-3502 for more information.
2. Amplified music.
3. Dunk tanks, tents, tent shows, carnivals, inflatables (such as bouncy castles), or commercial activities.

### RULES FOR PARK USE:

- Alcoholic beverages are allowed with current OLCC license.
- Park in designated areas only.
- Smoking is prohibited in all City Parks except in the parking lots at Dallas City Park.
- Motorcycles and motorized scooters are prohibited on the swinging bridge and all trails throughout the Park.
- Bicycles and skateboards are to be walked across swinging bridge, not ridden.
- Dumping of home or personal garbage, other than that generated during use of Park, is prohibited.
- Horses are not allowed in the Park.
- Dogs must be on leashes and under control at all times.
- Fires are allowed only in provided fireplaces and must be fully extinguished before you leave the area.
- Barbecue briquettes should be dumped in designated containers only.
- Areas should not be roped or ribboned off.
- Hardball playing allowed on ball diamond, only.
- No climbing on buildings, trees, shrubs, or other City property.
- Bicyclists are to yield right of way to pedestrians.
- Do not nail signs to any park property.
- Please do not litter. Also, do not remove, destroy, break, injure, mutilate, or deface in any way any structure, monument, statue, vase, fountain, wall, fence, railing, vehicle, bench, tree, shrub, fern plant, flower or other property in the Park.
- Please be considerate of other Park users and avoid using loud, boisterous, threatening, abusive, indecent language, or behaving in a disorderly manner while in the Park.
- Camping is prohibited, except for a designated Park Host in Dallas City Park.
- Loaded firearms are prohibited in the Park.

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**2.556 Reservations Authorized.**

shall be a system for reserving the Brandvold section kitchen and picnic area, the Gazebo area, and the Seibert/Fredrickson Memorial Shelter area, and the disc golf course with the Brandvold section kitchen and picnic area in the city park.

[Section 2.556 added by Ordinance 1653, passed June 6, 2005; Section 2556 amended by Ordinance No. 1804, passed May 1, 2017.]

**2.557 Application and Administrative Rules.**

(1) The city manager is hereby authorized and directed to develop and adopt an application and administrative rules for the city park reservation system.

(2) The administrative rules shall give priority to fraternal, civic, patriotic, religious (not religious ceremonies), service, charitable, educational organizations (including class reunions), with a chapter, lodge, post, congregation or other unit existing within the city.

[Section 2.557 added by Ordinance 1653, passed June 6, 2005.]

**2.558 Application Fee.**

(1) There shall be a \$50 application fee to reserve a portion of the city park.

(2) Future changes to the application fee shall be made by resolution of the city council.

[Section 2.558 added by Ordinance 1653, passed June 6, 2005.]

**2.559 Interference with Permittee.**

Interfering with the authorized use of an area in the city park by a permittee is prohibited, shall be punishable as a civil infraction, and shall be grounds for exclusion from the city park, pursuant to Section 5.428.

[Section 2.559 added by Ordinance 1653, passed June 6, 2005.]