



CITY OF DALLAS
Urban Renewal Advisory Committee
Dallas City Hall
187 SE Court Street, Dallas, Oregon 97338
Tuesday, October 2, 2018 – 5:30 p.m.

1 **MINUTES -**

2 Members Present: Chair David Shein, Brian Dalton, Marlene Cox, Jim Fairchild, Nancy Adams, Vice-
3 Chair Joe Koubek, Bob Brixius, Rich Rohde, and Paul Trahan

4 Absent:

5 Staff: Economic Development Director AJ Foscoli, Planning Director Scott Whyte, City
6 Manager Greg Ellis, and Recording Secretary Margie Pearce

7 **CALL TO ORDER**

8 Chair David Shein called the meeting to order at 5:35 p.m.

9 **APPROVAL OF MINUTES**

10 The minutes of the June 5th, 2018 meeting were presented and approved as amended. Mr. Rich Rohde
11 motioned to approve and Mr. Joe Koubek seconded the motion.

12 The minutes of the September 12th, 2018 meeting were presented and approved. Mr. Koubek motioned
13 to approve and Mr. Rohde seconded the motion.

14 **PUBLIC COMMENTS**

15 There were none.

16

17 **NEW BUSINESS**

18 UPDATE ON DOWNTOWN VACANCIES:

19 Mr. AJ Foscoli presented the Committee with a spreadsheet listing the vacant buildings downtown. He
20 omitted the buildings which have changed ownership recently or have something in the works. The
21 Committee requested that the spreadsheet incorporate all of the businesses, and have a color coded
22 system to denote different aspects of occupancy.

23

24 **OLD BUSINESS**

25 PROJECT LIST RE-PRIORTIZATION:

26 Consensus was that the list was obsolete and needed to be redone. It was suggested that prior to the
27 November meeting, committee members walk the Urban Renewal District and create their own lists
28 which will then be the basis for the new project list. Mayor Dalton suggested the committee members
29 use the Downtown Streetscape Plan prepared by GreenWorks. Staff was asked to have the Urban
30 Renewal District Agency budget at the meeting as well.

31

32 **BANNERS AND BANNER POLES:**

33 Mr. Koubek stated that he helps with changing the banners out for various events and they are in poor
34 shape. He believed that new ones might be in the City Shops somewhere. It was suggested that possibly
35 the Chamber of Commerce, the Downtown Dallas Association, the Arts Council and the City work
36 together and get it done. Ms. Marlene Cox stated that she was a member of the DDA and would
37 spearhead the project.

38

39 **CREATION OF POCKET PARKS IN DOWNTOWN:**

40 Mr. Koubek stated he had no new information and is trying to reach the Carnegie Building owner.

41

42 **URDAC POLICIES AND DUTIES:**

43 Mr. Shein asked the committee members to review the Dallas Downtown Urban Renewal Plan prior to
44 next month's meeting. He felt it was time to remember what URDAC's mission was and how the Façade
45 Grant fits into it.

46

47 **REVISION OF FAÇADE GRANT POLICIES:**

48 Mr. Scott Whyte reminded the committee that they as well as the agency reviewed the façade grant
49 policies, application, and flyer in May 2018. He stated that once exemptions are made it creates
50 precedence for other exemptions. The committee will revisit this issue possibly in December.

51

52 **OTHER BUSINESS**

53 Next meeting will be on Tuesday, November 6, 2018 at 5:30pm.

54

55 The meeting adjourned from City Hall at 6:50 p.m