



City of Dallas
Planning Commission
Council Chambers - City Hall
March 13, 2018- 7:00 p.m.

DRAFT

MINUTES

1 **CALL TO ORDER**

2 President Chuck Lerwick called the meeting to order at 7:00 p.m.

3 **ROLL CALL**

4 Commissioners Present: Chuck Lerwick, Chris Castelli, David Shein, Tory Banford, and Robert
5 Wilson.

6 Absent: Carol Kowash, Andy Groh
7

8 Staff present: Planning Director Scott Whyte, Planner Chase Ballew, and Recording
9 Secretary Margie Pearce.

10 **APPROVAL OF MINUTES**

11 President Chuck Lerwick presented the minutes of the regular meeting of February 13, 2018.

12 Commissioner Tory Banford made a motion to approve the minutes as presented and Commissioner
13 David Shein seconded the motion. The motion passed unanimously.

14 **PUBLIC COMMENT**

15 President Lerwick explained the rules for making public comment.

16 There were no public comments.

17 **PUBLIC HEARING**

18 **LA 18-01** Historic Preservation Code Update

19 **Applicant:** City of Dallas
20

21 President Lerwick opened the Public Hearing at 7:06 pm.

22 **STAFF REPORT:**

23 Mr. Scott Whyte gave some background information and criteria information summarizing that the
24 proposed changes are intended to accomplish the following:

25

- 26 • To ensure consistency with rules identified in OAR 660-023-0200 Historic Resource Preservation;
27 • To ensure consistency with statutes identified in ORS 197.772 (owner ability to refuse designation);
28 • To create a new Historic Landmark Commission as advisory body to the Dallas Planning Commission;
29 • To describe duties and responsibilities of the Landmark Commission;
30 • To establish methods for determining eligibility of historic resources to a Local Landmark Register;
31 • To clarify existing criteria for evaluating alteration and demolition proposals; and
32 • To identify all twelve historic resources currently identified in DDC 2.10 for initial entry to the proposed Local
33 Landmark Register, and would thereby become Local Landmark Register Properties.
34

35 Mr. Whyte recommended approval of the proposed draft amendment to Section 2.10 of the DDC,
36 thereby forwarding a recommendation to City Council for adoption of an Ordinance.

37 President Lerwick closed the Public Hearing at 7:47 pm.

38 DISCUSSION BY COMMISSION

39 After a brief discussion and questions asked and answered, the commission directed staff to modify the
40 amendment to allow for designating parts of the Polk County Courthouse buildings to be exempt from
41 the code update as requested by Polk County in the written testimony, dated March 12, 2018. The
42 modification will be reviewed by the Commission President for approval.

43 Commissioner Shein motioned to recommend to the City Council the approved modification code for
44 adoption of an Ordinance. Commissioner Bob Wilson seconded the motion. The motion was approved
45 unanimously.

46 OTHER BUSINESS

47 Mr. Chase Ballew reviewed the tentative DDC update schedule

48 Mr. Whyte introduced and reviewed “Holding Effective Public Meetings” and discussed meeting
49 protocol.

50

51 **The meeting adjourned at 8:05 p.m.**

APPROVED:

President

Date