



**CITY OF DALLAS**  
**Economic Development Commission**  
Dallas Civic Center, 945 SE Jefferson St.  
Thursday, May 19, 2016 – 12:00 p.m.

1 **MINUTES - DRAFT**

2 Members Present: Chair Nancy Adams, Bob Brannigan, Mayor Brian Dalton, Kelly Gabliks, Doris  
3 Johnston, Glen Miller, Chelsea Metcalfe, David Parrett, Craig Pope, Nancie  
4 Rogers, and LaVonne Wilson

5 Members Absent: Jim Fairchild, Jim Fowler, Ken Jacroux, Jackie Lawson, Peggy Mehl

6 Others Present: Dennis Engel, Greg Ellis, A.J. Foscoli, Mitch Gee, Greg Hansen, Jim Williams, and  
7 Gage Martin

8 Staff present: City Manager Ron Foggin, Community Development Director Jason Locke,  
9 Planner Suzanne Dufner, and Recording Secretary Margie Pearce.

10 **CALL TO ORDER**

11 Chair Nancy Adams called the meeting to order at 12:05 p.m.

12 **APPROVAL OF MINUTES**

13 The minutes of the March 17, 2016, Economic Development Commission meeting were accepted as  
14 presented.

15 **COMMERCIAL DEVELOPMENT**

16 Suzanne Dufner gave all of the Commissioners a flash drive with the “Take A Closer Look “ branding  
17 tools on it. She also reviewed the draft of the City of Dallas Small Business Loan Program, and talked  
18 about the recent façade grants received by local business owners and associations.

19 Chelsea Metcalfe reported the Dallas Area Chamber of Commerce held three (3) ribbon cutting  
20 ceremonies. She stated Bounty Market had a successful start and now they are working on Summerfest  
21 preparations.

22 **URBAN RENEWAL DISTRICT**

23 Jason Locke reported the City crews are working on Jefferson Street sidewalks as part of the Urban  
24 Renewal’s next project.

25 **INDUSTRIAL DEVELOPMENT**

26 Mr. Locke updated the Commissioners on the progress of American Gas and Technology, the mill site  
27 and The Food Guys.

28 **SEDCOR**

29 Mr. AJ Foscoli talked about the success of their March 23<sup>rd</sup> job fair at Central High School.  
30

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32  
33 **DALLAS SCHOOL DISTRICT**  
34 Mr. Dennis Engel reported the business community was involved in some school projects and the district  
35 was doing a STEM survey.  
36  
37 **CHEMEKETA COMMUNITY COLLEGE**  
38 Mr. Glen Miller talked about the college renaming the Chemeketa Dallas Campus to reflect their  
39 mission. The new name will be Chemeketa Community College | Polk.  
40  
41 **DALLAS RETIREMENT VILLAGE**  
42 Mr. David Parrett reported that the addition project is progressing. The target date for opening is  
43 December of 2016. They have 36 of the 40 apartments reserved.  
44 **BUSINESS OREGON**  
45 Mr. Mitch Gee reported they are into the second year of their Priority Project and are very busy.  
46 **PACIFIC POWER**  
47 Ms. Doris Johnston stated they were finishing the Environment Respect report and would email the city  
48 a copy when it is finished.  
49  
50 **OTHER**  
51 Jason Locke presented the draft of the Business Information Form. A discussion took place regarding  
52 who must register, why a registration, and when will it be implemented.  
53  
54 **PRESENTATION –**  
55 Commissioner Craig Pope and Administrative Officer Greg Hansen presented the Polk County Grant  
56 program. They talked about how funds from the Oregon Lottery had previously been disbursed and how  
57 they will be disbursing the funds in the future through the Polk County Grant program.  
58 The meeting adjourned at 1:00 pm.