



APPLICATION FOR SIGN PERMIT

CITY OF DALLAS

Permit Number: _____

Date Issued: _____

Issued By: _____

Site Address: _____

Owners Name: _____

Sign Made by: _____

Address: _____

Address: _____

City/State/Zip: _____

City/State/Zip: _____

Phone: _____

Fax: _____

Phone: _____

Fax: _____

Lessee Name: _____

Installers Name: _____

Address: _____

Address: _____

City/State/Zip: _____

City/State/Zip: _____

Phone: _____

Fax: _____

Phone: _____

Fax: _____

DETAILS OF CONSTRUCTION, INSTALLATION AND ILLUMINATION

Applicant must provide two (2) drawings of plans and specifications of sign including the method of construction and attachment to building or ground.

Length _____ Width _____ Thickness _____

Number of Transformers _____

Height Above Sidewalk _____

Voltage _____ Amps _____

Projection Beyond Property Line _____

Underwriters Label No. _____

Name of Electrician Connecting Sign: _____

		Cost (each)	No. of Items	Sum
1. Issuance of Permit	a. Ground signs and projection signs: \$1.50 square feet, \$75.00 minimum	\$		\$
	b. All others: \$1.50 square feet, \$50.00 minimum	\$		
2. Miscellaneous Fees	a. Inspections outside of normal business hours (min. 2 hour)	\$60.00		
	b. Reinspection fee	\$60.00		
	c. Inspection fees which no fee is specifically indicated (per hour)	\$60.00		
	d. Additional plan review required by changes, additions or revisions to approved plans (per hour)	\$60.00		
	e. Investigation fee (equal to a.)	\$		
3. Grand Total				\$

NOTE: Any permit issued under this application must include the electrical wiring plans for in or on sign structure.
Electrical permits are issued by Polk County, County Courthouse, 850 S Main Street, Dallas, Oregon.

I agree to erect sign according to above description and specifications and the Sign Ordinances of the City of Dallas, Oregon.

- I am the property owner doing my own work.
- I am the property owner hiring a construction contractor, Registration # _____ Expires: _____.
- I am registered with the Construction Contractors Board, Registration # _____ Expires: _____.

24 hour Notice of Inspection request is required:

Phone # (503) 831-3501

I hereby certify that, to my knowledge, the above information is true and correct. All work to be performed shall be in accordance with all governing laws and rules. I have read and do understand the attached "Information Notice to Property Owners About Construction Responsibilities."

Name: _____ Address: _____

Signature: _____ Date: _____